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## AGENDA

### Standing Committee on Services • Board of Trustees • Batavia Public Library District

#### *Special Meeting*

Tuesday • 6 April 2010 • 6:00 p.m.

Elizabeth L. Hall Conference Room • Batavia Public Library • 10 South Batavia Avenue • Batavia

1. **Call to Order**
2. **Call the Roll**
3. **Approve the Agenda**
4. **Approve the Minutes:** Special Meeting, Tuesday, 2 March 2010
5. **Job Description: Administrative Secretary** (ACTION ITEM)
6. **Compressor / Air-Cooled Chiller** (Standing Committee on Facilities) (ACTION ITEM)
7. **Book Sale / Shelled Space** (Friends of the Batavia Public Library) (DISCUSSION and/or ACTION ITEM)
8. **Comments from the Committee**
9. **Next Meetings or Events:**
  - a. *Good Friday, Friday, 2 April 2010, Library Open; City Closed (“Spring Holiday”)*
  - b. *Easter, Sunday, 4 April 2010, Library Closed*
  - c. *128th Anniversary of the Board of Library Trustees of the Batavia Public Library (4 April 1882–2010), Sunday, 4 April 2010*
  - d. *National Library Week (53rd Annual Observance), Sunday–Saturday, 4–10 April 2010 — to celebrate libraries and librarians and the pleasures and importance of reading, and to invite library use and support — 2010 Theme: Communities thrive @ your library®*
  - e. *129th Anniversary of the Batavia Public Library (5 April 1881–2010), Monday, 5 April 2010*
  - f. *Board of Library Trustees (Regular Meeting), Tuesday, 20 April 2010, 7:00 p.m., Elizabeth L. Hall Conference Room, Batavia Public Library*
  - g. ***Standing Committee on Services, Tuesday, 4 May 2010, 6:00 p.m., Elizabeth L. Hall Conference Room, Batavia Public Library***
  - h. *Board of Library Trustees (Regular Meeting), Tuesday, 18 May 2010, 7:00 p.m., Elizabeth L. Hall Conference Room, Batavia Public Library*
10. **Adjournment**

STATEMENT OF MISSION: The mission of the Batavia Public Library is to provide and ensure access to materials and services to meet the lifelong learning needs of residents and organizations, as well as to create a welcoming place to gather, exchange ideas, and participate in cultural events.