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MINUTES

Standing Committee on Outreach • Board of Trustees • Batavia Public Library District

Special Meeting

Friday • 9 April 2010

1. **Call to Order**

Trustee Jakubowski called the meeting to order at 7:40 a.m. in the Elizabeth L. Hall Conference Room of the Batavia Public Library.

2. **Call the Roll**

Committee Members Present: Virginia C. Babcock and Maureen A. Jakubowski

Committee Members Absent: Edward F. Skahan

Other Trustees Present: None

Staff Members Present: Director George H. Scheetz, Michele M. Martzel, and Joanne C. Zillman

Visitors Present: None

3. **Approve the Agenda**

Motion by Trustee Babcock to approve the agenda, as presented. Seconded by Trustee Jakubowski. All: Aye. The motion carried.

4. **Approve the Minutes:** Special Meeting, Friday, 12 February 2010

Trustee Jakubowski asked whether there were any changes to the minutes, copies of which were distributed in advance of the meeting.

Michele M. Martzel was listed as present at the meeting. It was noted, however, that Martzel did not attend the meeting; the minutes should be amended accordingly, and her name should be stricken from the roll call.

Motion by Trustee Babcock to approve the minutes of the special meeting, as amended. Seconded by Trustee Jakubowski. All: Aye. The motion carried.

5. **Lettering**

Director Scheetz presented a summary of the report on “Lettering,” which was included in the Committee packet. He noted that the objective of this project was to color-fill the lettering—“Batavia Public Library”—above the cornice on the south and west sides of the building.

Painters USA delivered a color chart for Crescent Bronze pigments; the Pearlescent pigments seemed most appropriate for an exterior application. Discussion followed.

The consensus of the Committee supported the proposal from Thomas K. Melvin, of Chicago, Illinois, in spite of the difference in cost, for reasons of apparent understanding of the project; quality and durability of proposed paint, which is available in metallic, iridescent colors; and responsiveness.

The Committee then considered the question of color. Melvin supplied the following three color samples of Golden Iridescent Acrylics (by Golden Artist Colors, Inc.): Iridescent Gold (Fine); Iridescent Bronze (Fine); and Iridescent Bronze (Fine).

As an aid to visualization, Hans P. Kaiser, the Library’s graphic designer, prepared four different photographic mock-ups of the south portico’s façade, which displayed the lettering as it appears (without color) and in each of the three proposed colors. Discussion followed.

Director Scheetz reported that Melvin planned to paint only the flat bottom portion of the letters; the sides of the letters will not be painted.

According to Director Scheetz, Melvin explained that painting the sides of the letters could confuse the letters’ edges visually. The affect of shadow on the building’s color and the color of the letters made it important to leave a reveal—that is, the sides of the letters—to make the edges of the letters look sharper and more distinct. Discussion followed.

In response to a question from the Committee, Director Scheetz called Melvin to solicit his opinion on the appropriate color. Melvin stated that he preferred Iridescent Gold (Fine).

Further, Melvin offered to paint only a limited number of letters (perhaps 1–3) at first, and then pause in order to allow the Committee (and other Trustees) to evaluate the finished effect of the color. Discussion followed.

In response to a question on durability, Director Scheetz reported that (according to Melvin) the proposed pigment includes ground mica, which is immutable, and acrylic paint is durable over time. Discussion followed.

The consensus of the Committee supported the use of Iridescent Gold (Fine). Further, the Committee supported the idea of painting a limited number of letters (perhaps only 1–2) and then evaluating whether to complete the project.

Motion by Trustee Jakubowski to recommend that the Board of Library Trustees retain Thomas K. Melvin, of Chicago, Illinois, in the amount of \$1,500.00 for materials and labor to color-fill the lettering—“Batavia Public Library”—above the cornice on the south and west sides of the building, using Iridescent Gold (Fine) acrylic pigment by Golden Artist Colors, Inc. Seconded by Trustee Babcock. All: Aye. The motion carried.

The Committee acknowledged that the total cost of the project was estimated at \$2,425.00, to include approximately \$925.00 for the lease of scaffold / lease equipment by the Library.

The Committee requested Director Scheetz to include this project on the regular agenda.

6. **Comments from the Committee**

There were no additional comments by the Committee.

7. **Next Meetings or Events**

- a. *Good Friday, Friday, 2 April 2010, Library Open; City Closed (“Spring Holiday”)*
- b. *Easter, Sunday, 4 April 2010, Library Closed*
- c. *128th Anniversary of the Board of Library Trustees of the Batavia Public Library (4 April 1882–2010), Sunday, 4 April 2010*
- d. *129th Anniversary of the Batavia Public Library (5 April 1881–2010), Monday, 5 April 2010*
- e. *National Library Week (53rd Annual Observance), Sunday–Saturday, 11–17 April 2010 — to celebrate libraries and librarians and the pleasures and importance of reading, and to invite library use and support — 2010 Theme: Communities thrive @ your library®*
- f. *Board of Library Trustees (Regular Meeting), Tuesday, 20 April 2010, 7:00 p.m., Elizabeth L. Hall Conference Room, Batavia Public Library*
- g. ***Standing Committee on Outreach, Friday, 7 May 2010, 7:30 a.m., Elizabeth L. Hall Conference Room, Batavia Public Library***
- h. *Board of Library Trustees (Regular Meeting), Tuesday, 18 May 2010, 7:00 p.m., Elizabeth L. Hall Conference Room, Batavia Public Library*

8. **Adjournment**

Trustee Jakubowski declared the meeting adjourned at 8:16 a.m.

Respectfully submitted,

George H. Scheetz
Director