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## AGENDA

### Board of Trustees of the Batavia Public Library District

#### *Regular Meeting*

Tuesday • 16 March 2010 • 7:00 p.m.

Elizabeth L. Hall Conference Room • Batavia Public Library • 10 South Batavia Avenue • Batavia

1. **Call to Order**
2. **Pledge of Allegiance to the Flag**
3. **Call the Roll**
4. **Comments from the Audience**

*Comments are subject to the "Policy on Public Participation at Meetings and Other Communications," copies of which are available at meetings. Visitors are welcome to attend at any open meeting of the Board of Library Trustees.*

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5. **Approve the Consent Agenda (ACTION ITEM)**

*Any Board member may request removal of item(s) to the regular agenda for further discussion, or the addition of item(s) from the regular agenda to the consent agenda.*

- a. **Minutes:**

- (1) Regular Meeting, Tuesday, 16 February 2010
- (2) Closed Session, Tuesday, 16 February 2010

- b. **Expenditures:**

- (1) Expenditures ("Cash Disbursement Detail Report"): February 2010

- c. **Other Action Items:**

- (1) Capital Improvements Plan: Security System (Standing Committee on Facilities)

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6. **Approve the Agenda**

7. **Board Education (DISCUSSION ITEM):** Review Chapter 3, "Personnel," of *Serving Our Public 2.0: Standards for Illinois Public Libraries* (2009)

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STATEMENT OF MISSION: The mission of the Batavia Public Library is to provide and ensure access to materials and services to meet the lifelong learning needs of residents and organizations, as well as to create a welcoming place to gather, exchange ideas, and participate in cultural events.

8. **Financial Reports:** February 2010
  - 2009–2010 Working Budget
  - 2009–2010 Statement of Revenue and Expenditures (Annual Budget and Appropriation)
  - 2009–2010 Investment Report
9. **Good News**
10. **Correspondence and Communications**
11. **Director’s and Librarians’ Reports:** February 2010
12. **President’s Report**
13. **Committee and Official Representative Reports:**
  - a. Standing Committee on Facilities (Skahan)
  - b. Standing Committee on Finance (Sullivan) — NO REPORT / NO MEETING IN MARCH
  - c. Standing Committee on Outreach (Jakubowski) — NO REPORT / NO MEETING IN MARCH
  - d. Standing Committee on Services (Gibson)
  - e. Batavia Public Library Foundation (Gibson)
  - f. Friends of the Batavia Public Library (Babcock)
  - g. Library Integrated Network Consortium (LINC) (Sullivan)
14. **Capital Improvements Plan: Master Plan: Phase 1–B** (Standing Committee on Facilities)
15. **Future Agenda Items** (REPORT)
16. **Comments from the Board**
17. **Next Meetings or Events:**
  - a. *Daylight Saving Time Begins at 2:00 a.m. (2nd Sunday in March), Sunday, 14 March 2010*
  - b. *Board of Library Trustees (Regular Meeting), Tuesday, 16 March 2010, 7:00 p.m., Elizabeth L. Hall Conference Room, Batavia Public Library*
  - c. *PLA 13th National Conference (Portland), Tuesday–Saturday, 23–27 March 2010*
  - d. *Good Friday, Friday, 2 April 2010, Library Open; City Closed (“Spring Holiday”)*
  - e. *Easter, Sunday, 4 April 2010, Library Closed*
  - f. *128th Anniversary of the Board of Library Trustees of the Batavia Public Library (4 April 1882–2010), Sunday, 4 April 2010*
  - g. *National Library Week (53rd Annual Observance), Sunday–Saturday, 4–10 April 2010 — to celebrate libraries and librarians and the pleasures and importance of reading, and to invite library use and support — 2010 Theme: Communities thrive @ your library®*
  - h. *129th Anniversary of the Batavia Public Library (5 April 1881–2010), Monday, 5 April 2010*
  - i. *Board of Library Trustees (Regular Meeting), Tuesday, 20 April 2010, 7:00 p.m., Elizabeth L. Hall Conference Room, Batavia Public Library*
18. **Adjournment**

