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AGENDA

Board of Trustees of the Batavia Public Library District

Regular Meeting

Tuesday • 20 April 2010 • 7:00 p.m.

Elizabeth L. Hall Conference Room • Batavia Public Library • 10 South Batavia Avenue • Batavia

1. **Call to Order**
2. **Pledge of Allegiance to the Flag**
3. **Call the Roll**
4. **Comments from the Audience**

Comments are subject to the "Policy on Public Participation at Meetings and Other Communications," copies of which are available at meetings. Visitors are welcome to attend at any open meeting of the Board of Library Trustees.

5. **Approve the Consent Agenda (ACTION ITEM)**

Any Board member may request removal of item(s) to the regular agenda for further discussion, or the addition of item(s) from the regular agenda to the consent agenda.

- a. **Minutes:**

(1) Regular Meeting, Tuesday, 16 March 2010

- b. **Expenditures:**

(1) Expenditures ("Cash Disbursement Detail Report"): March 2010

- c. **Other Action Items:**

(1) Job Description: Administrative Secretary (Standing Committee on Services)

6. **Approve the Agenda**

7. **Board Education (DISCUSSION ITEM):**

- a. Review Chapter 3, "Personnel," of *Serving Our Public 2.0: Standards for Illinois Public Libraries* (2009)
- b. Review *Serving Our Public 2.0: Standards for Illinois Public Libraries* (2009)

— CONTINUED —

STATEMENT OF MISSION: The mission of the Batavia Public Library is to provide and ensure access to materials and services to meet the lifelong learning needs of residents and organizations, as well as to create a welcoming place to gather, exchange ideas, and participate in cultural events.

8. **Financial Reports:** March 2010
 - 2009–2010 Working Budget
 - 2009–2010 Statement of Revenue and Expenditures (Annual Budget and Appropriation)
 - 2009–2010 Investment Report
9. **Good News**
10. **Correspondence and Communications**
11. **Director’s and Librarians’ Reports:** March 2010
12. **President’s Report**
 - Appoint Trustee to Action Teams: (1) Promote Lifelong Learning and Leisure Pursuits; (2) Provide a Welcoming and Comfortable Destination; (3) Support Early Literacy and Formal Learning
13. **Committee and Official Representative Reports:**
 - a. Standing Committee on Facilities (Skahan) — NO REPORT / NO MEETING IN MARCH
 - b. Standing Committee on Finance (Sullivan)
 - c. Standing Committee on Outreach (Jakubowski)
 - d. Standing Committee on Services (Gibson)
 - e. Batavia Public Library Foundation (Gibson) — NO REPORT / NO MEETING IN MARCH
 - f. Friends of the Batavia Public Library (Babcock) — NO REPORT / NO MEETING IN MARCH
 - g. Library Integrated Network Consortium (LINC) (Sullivan)
14. **Compressor / Air-Cooled Chiller** (Standing Committee on Services) (ACTION ITEM)
15. **Lettering** (Standing Committee on Outreach) (ACTION ITEM)
16. **Book Sale / Shelled Space** (Friends of the Batavia Public Library—Standing Committee on Service) (DISCUSSION ITEM)
17. **Future Agenda Items** (REPORT)
18. **Comments from the Board**
19. **Next Meetings or Events:**
 - a. *National Library Week (53rd Annual Observance), Sunday–Saturday, 11–17 April 2010 — to celebrate libraries and librarians and the pleasures and importance of reading, and to invite library use and support — 2010 Theme: Communities thrive @ your library®*
 - b. **Board of Library Trustees (Regular Meeting), Tuesday, 18 May 2010, 7:00 p.m., Elizabeth L. Hall Conference Room, Batavia Public Library**
 - c. *Children’s Book Week (91st Annual Observance), Monday–Sunday, 10–16 May 2010*
 - d. *Sunday before Memorial Day, Sunday, 30 May 2010, Library Closed*
 - e. *Memorial Day (Observed) (last Monday in May), Monday, 31 May 2010, Library Closed*
 - f. *Summer Library Hours on Sunday Begin (1:00–4:00 p.m.), Sunday, 6 June 2010*
 - g. **Board of Library Trustees (Regular Meeting), Tuesday, 15 June 2010, 7:00 p.m., Elizabeth L. Hall Conference Room, Batavia Public Library**
 - h. *ALA Annual Conference (Washington, D.C.), Thursday–Wednesday, 24–30 June 2010*
20. **Adjournment**