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## AGENDA

### Board of Trustees of the Batavia Public Library District

#### *Regular Meeting*

Tuesday • 18 May 2010 • 7:00 p.m.

Elizabeth L. Hall Conference Room • Batavia Public Library • 10 South Batavia Avenue • Batavia

1. **Call to Order**
2. **Pledge of Allegiance to the Flag**
3. **Call the Roll**
4. **Comments from the Audience**

*Comments are subject to the "Policy on Public Participation at Meetings and Other Communications," copies of which are available at meetings. Visitors are welcome to attend at any open meeting of the Board of Library Trustees.*

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5. **Approve the Consent Agenda (ACTION ITEM)**

*Any Board member may request removal of item(s) to the regular agenda for further discussion, or the addition of item(s) from the regular agenda to the consent agenda.*

- a. **Minutes:**

- (1) Regular Meeting, Tuesday, 20 April 2010

- b. **Expenditures:**

- (1) Expenditures ("Cash Disbursement Detail Report"): April 2010

- c. **Other Action Items:**

- (1) An Ordinance Adopting a "Policy on Service to Non-Residents": ORDINANCE 2010-001

- (2) Group Medical Insurance (Standing Committee on Finance)

- (3) Biannual Review of Closed Sessions, as required by 5 ILCS 120/2.06(d) (Board Secretary)

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6. **Approve the Agenda**

7. **Board Education (DISCUSSION ITEM):**

- a. "A Listening Tour," presented by the College of DuPage

— CONTINUED —

STATEMENT OF MISSION: The mission of the Batavia Public Library is to provide and ensure access to materials and services to meet the lifelong learning needs of residents and organizations, as well as to create a welcoming place to gather, exchange ideas, and participate in cultural events.

7. **Board Education**, (DISCUSSION ITEM), *continued*
  - b. Review “Bylaws of the Board of Library Trustees”
  - c. Going Green at the Library: Review of Existing Programs
8. **Financial Reports:** April 2010
  - 2009–2010 Working Budget
  - 2009–2010 Statement of Revenue and Expenditures (Annual Budget and Appropriation)
  - 2009–2010 Investment Report
9. **Good News**
10. **Correspondence and Communications**
11. **Director’s and Librarians’ Reports:** April 2010
12. **President’s Report**
13. **Committee and Official Representative Reports:**
  - a. Standing Committee on Facilities (Skahan) — NO REPORT / NO MEETING IN MAY
  - b. Standing Committee on Finance (Sullivan)
    - Working Budget for 2010–2011
  - c. Standing Committee on Outreach (Jakubowski) — NO REPORT / NO MEETING IN MAY
  - d. Standing Committee on Services (Gibson)
    - Book Sale / Shelled Space: Agreement with Friends of the Batavia Public Library
    - Gaming Services
    - Text Reference Service
    - Hall of Fame: Batavia Citizen of the Year
  - e. Batavia Public Library Foundation (Gibson)
  - f. Friends of the Batavia Public Library (Babcock)
  - g. Library Integrated Network Consortium (LINC) (Sullivan) — NO REPORT / NO MEETING IN MAY
14. **Express Check Out Service (Use of Self-Check Units)** (Standing Committee on Services) (ACTION ITEM)
15. **Future Agenda Items** (REPORT)
16. **Comments from the Board**
17. **Next Meetings or Events:**
  - a. *Children’s Book Week (91st Annual Observance), Monday–Sunday, 10–16 May 2010*
  - b. *Sunday before Memorial Day, Sunday, 30 May 2010, Library Closed*
  - c. *Memorial Day (Observed) (last Monday in May), Monday, 31 May 2010, Library Closed*
  - d. *Summer Library Hours on Sunday Begin (1:00–4:00 p.m.), Sunday, 6 June 2010*
  - e. ***Board of Library Trustees (Regular Meeting), Tuesday, 15 June 2010, 7:00 p.m., Elizabeth L. Hall Conference Room, Batavia Public Library***
  - f. *ALA Annual Conference (Washington, D.C.), Thursday–Wednesday, 24–30 June 2010*
  - g. *Independence Day, Sunday, 4 July 2010, Library Closed*
  - h. *Observance of Independence Day, Monday, 5 July 2010, Library Closed*
  - i. *Board of Library Trustees (Regular Meeting), Tuesday, 20 July 2010, 7:00 p.m., Elizabeth L. Hall Conference Room, Batavia Public Library*
18. **Adjournment**