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AGENDA

Board of Trustees of the Batavia Public Library District

Regular Meeting

Tuesday • 15 June 2010 • 7:00 p.m.

Elizabeth L. Hall Conference Room • Batavia Public Library • 10 South Batavia Avenue • Batavia

1. **Call to Order**
2. **Pledge of Allegiance to the Flag**
3. **Call the Roll**
4. **Comments from the Audience**

Comments are subject to the "Policy on Public Participation at Meetings and Other Communications," copies of which are available at meetings. Visitors are welcome to attend at any open meeting of the Board of Library Trustees.

5. **Approve the Consent Agenda (ACTION ITEM)**

Any Board member may request removal of item(s) to the regular agenda for further discussion, or the addition of item(s) from the regular agenda to the consent agenda.

- a. **Minutes:**

- (1) Regular Meeting, Tuesday, 18 May 2010

- b. **Expenditures:**

- (1) Expenditures ("Cash Disbursement Detail Report"): May 2010

- c. **Other Action Items:**

- (1) An Ordinance Specifying the Library Board's Regular Meeting Schedule for 2010–2011 (Standing Committee on Services): ORDINANCE 2010–002
- (2) An Ordinance Ascertaining Prevailing Wages (Standing Committee on Finance): ORDINANCE 2010–003
- (3) An Ordinance Transferring Accumulated Interest from the Bond & Interest Fund (Fund 24) to the Library Fund (Fund 10) (Standing Committee on Finance): ORDINANCE 2010–004

— CONTINUED —

STATEMENT OF MISSION: The mission of the Batavia Public Library is to provide and ensure access to materials and services to meet the lifelong learning needs of residents and organizations, as well as to create a welcoming place to gather, exchange ideas, and participate in cultural events.

- (4) An Ordinance Transferring Funds from the Library Fund (Fund 10) to the Special Reserve Fund (Fund 22) (Standing Committee on Finance): ORDINANCE 2010–005
 - (5) A Resolution Approving and Authorizing the Library Director to Execute the “ILLINET/OCLC Services Program Renewal Agreement, Fiscal Year 2010” (Illinois State Library): RESOLUTION 2010–001
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6. **Approve the Agenda**
 7. **Financial Reports:** May 2010
 - 2009–2010 Working Budget
 - 2009–2010 Statement of Revenue and Expenditures (Annual Budget and Appropriation)
 - 2009–2010 Investment Report
 8. **Good News**
 9. **Correspondence and Communications**
 10. **Director’s and Librarians’ Reports:** May 2010
 11. **President’s Report**
 12. **Committee and Official Representative Reports:**
 - a. Standing Committee on Facilities (Von Lunen) — NO REPORT / NO MEETING IN JUNE
 - b. Standing Committee on Finance (Sullivan)
 - c. Standing Committee on Outreach (Jakubowski) — NO REPORT / NO MEETING IN JUNE
 - d. Standing Committee on Services (Gibson)
 - e. Batavia Public Library Foundation (Gibson)
 - f. Friends of the Batavia Public Library (Babcock)
 - g. Library Integrated Network Consortium (LINC) (Sullivan)
 13. **Capital Improvements Plan: Master Plan: Phase 2–C (in part)** (Board President) (ACTION ITEM)
 14. **Strategic Plan: Goals and Objectives / Projects for 2010–2011** (Standing Committee on Services):
 - a. **Environmental Sustainability Plan** (DISCUSSION and/or ACTION ITEM)
 - b. **Strategic Plan: Goals and Objectives / Projects for 2010–2011** (ACTION ITEM)
 15. **Budget Issues** (Standing Committees on Finance):
 - a. **Working Budget for 2010–2011** (ACTION ITEM) MOTION
 - b. **Tentative Form of “An Ordinance Approving and Adopting the Annual Budget and Appropriation for Library Purposes for Fiscal Year 2010–2011”** (REPORT)
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16. **A closed session** for the following purposes:
 - a. “The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body,” as authorized by 5 ILCS 120/2(c)(1)
 - b. “Litigation,” as authorized by 5 ILCS 120/2(c)(11)
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17. **Future Agenda Items** (REPORT)

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18. **Comments from the Board**

19. **Next Meetings or Events:**

- a. *ALA Annual Conference (Washington, D.C.), Thursday–Wednesday, 24–30 June 2010*
- b. *Independence Day, Sunday, 4 July 2010, Library Closed*
- c. *Observance of Independence Day, Monday, 5 July 2010, Library Closed*
- d. ***Board of Library Trustees (Regular Meeting), Tuesday, 20 July 2010, 7:00 p.m., Elizabeth L. Hall Conference Room, Batavia Public Library***
- e. *Staff Development Day (4th Friday in August), Friday, 27 August 2010, Library Closed (Scheduled Work Day for All Employees)*
- f. *Library Card Sign-Up Month, September 2010 — launched in 1987 as a national campaign: “every child should obtain a library card”*
- g. *Sunday before Labor Day, Sunday, 5 September 2010, Library Closed*
- h. *Labor Day (1st Monday in September), Monday, 6 September 2010, Library Closed*
- i. *Regular Library Hours on Sunday Begin (12:00 noon–5:00 p.m.), Sunday, 12 September 2010*
- j. *Regular Meeting, Tuesday, 21 September 2010, 7:00 p.m., Elizabeth L. Hall Conference Room, Batavia Public Library*

20. **Adjournment**

