



www.BataviaPublicLibrary.org

## AGENDA

### Board of Trustees of the Batavia Public Library District

#### *Regular Meeting*

Tuesday • 19 October 2010 • 7:00 p.m.

Elizabeth L. Hall Conference Room • Batavia Public Library • 10 South Batavia Avenue • Batavia

1. **Call to Order**
2. **Pledge of Allegiance to the Flag**
3. **Call the Roll**
4. **Comments from the Audience**

*Comments are subject to the "Policy on Public Participation at Meetings and Other Communications," copies of which are available at meetings. Visitors are welcome to attend any open meeting of the Board of Library Trustees.*

---

5. **Approve the Consent Agenda (ACTION ITEM)**

*Any Board member may request removal of item(s) to the regular agenda for further discussion, or the addition of item(s) from the regular agenda to the consent agenda.*

- a. **Minutes:**

- (1) Regular Meeting, Tuesday, 17 August 2010
- (2) Regular Meeting, Tuesday, 21 September 2010

- b. **Expenditures:**

- (1) Expenditures ("Cash Disbursement Detail Report"): September 2010

- c. **Other Action Items:**

- (1) An Ordinance Levying an Additional Tax of 0.02% for Buildings and Equipment for Library Purposes, and Maintenance, Repairs, and Alterations of Library Buildings and Equipment in the Batavia Public Library District, in the Counties of Kane and DuPage, Illinois, for the Fiscal Year 2010–2011 (Standing Committee on Finance): ORDINANCE 2010–008

— CONTINUED —

STATEMENT OF MISSION: The mission of the Batavia Public Library is to provide and ensure access to materials and services to meet the lifelong learning needs of residents and organizations, as well as to create a welcoming place to gather, exchange ideas, and participate in cultural events.

- (2) A Resolution Determining the Amounts of Money Estimated to Be Necessary to Be Raised by the Tax Levy (Standing Committee on Finance): RESOLUTION 2010–004  
     “The Truth in Taxation Act” [35 Illinois Compiled Statutes 200 / 18–55 et seq.], requires the Library District to determine the amount of money estimated to be necessary to be raised by the tax levy for each year (“levy”) upon the taxable property in the Library District, not less than twenty (20) days prior to the adoption of the levy.
  - (3) Insurance Policies (Business Package, Automobile, Commercial Liability Umbrella, Workers Compensation) (Standing Committee on Finance)
  - (4) Snow Removal Services (Standing Committee on Facilities)
  - (5) “Portrait of Abraham Lincoln” (1876) (Standing Committee on Outreach)
- 

6. **Approve the Agenda**
7. **Financial Reports:**
  - a. **Financial Reports:** September 2010
    - 2010–2011 Working Budget
    - 2010–2011 Statement of Revenue and Expenditures (Annual Budget and Appropriation)
    - 2010–2011 Investment Report
  - b. **Annual Financial Report for the Year Ended 30 June 2010 (Independent Auditor’s Report and Financial Statements)**, presented by Daniel A. Berg, partner, Sikich LLP (DISCUSSION ITEM)
8. **Good News**
9. **Correspondence and Communications**
10. **Director’s and Librarians’ Reports:** September 2010
11. **President’s Report**
12. **Committee and Official Representative Reports:**
  - a. Standing Committee on Facilities (Von Lunen)
  - b. Standing Committee on Finance (Sullivan)
  - c. Standing Committee on Outreach (Jakubowski)
  - d. Standing Committee on Services (Gibson) — NO REPORT / NO MEETING IN OCTOBER
  - e. Batavia Public Library Foundation (Gibson) — *Volunteers needed for Library Links!*
  - f. Friends of the Batavia Public Library (Babcock)
  - g. Library Integrated Network Consortium (LINC) (Sullivan)
13. **Capital Improvements Plan: Master Plan: Phase 2–C (in part)** (Standing Committee on Facilities) (ACTION ITEM)
14. **Automatic Pedestrian Door Equipment** (Standing Committee on Facilities) (ACTION ITEM)
15. **Regular Meeting Schedule for 2010–2011** (DISCUSSION ITEM)
16. **Future Agenda Items** (REPORT)
17. **Comments from the Board**

— CONTINUED —

18. **Next Meetings or Events:**

- a. *Teen Read Week™ (3rd week in October), Sunday–Saturday, 17–23 October 2010 — launched in 1998 to encourage young adults to read for sheer pleasure as well as learning — 2010 Theme: Books with Beat @ your library®*
- b. *Board of Library Trustees (Regular Meeting), Tuesday, 19 October 2010, 7:00 p.m., Elizabeth L. Hall Conference Room, Batavia Public Library*
- c. *General Election Day (in even-numbered years, the first Tuesday after the first Monday in November) — Tuesday, 2 November 2010*
- d. *Daylight Saving Time Ends (Standard Time Resumes) at 2:00 a.m. (1st Sunday in November), Sunday, 7 November 2010*
- e. *Veterans Day, Thursday, 11 November 2010, Library Open*
- f. *Board of Library Trustees (Regular Meeting), Tuesday, 16 November 2010, 7:00 p.m., Elizabeth L. Hall Conference Room, Batavia Public Library*
- g. *Thanksgiving Eve, Wednesday, 24 November 2010, Library Closed at 5:00 p.m.*
- h. *Thanksgiving (4th Thursday in November), Thursday, 25 November 2010, Library Closed*
- i. *Day after Thanksgiving, Friday, 26 November 2010, Library Open*

19. **Adjournment**

