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MINUTES

Standing Committee on Outreach • Board of Trustees • Batavia Public Library District

Special Meeting

Tuesday • 1 March 2011

1. **Call to Order**

Trustee Jakubowski called the meeting to order at 6:00 p.m. in the Elizabeth L. Hall Conference Room of the Batavia Public Library.

2. **Call the Roll**

Committee Members Present: Virginia C. Babcock and Maureen A. Jakubowski

Committee Members Absent: Edward F. Skahan

Other Trustees Present: None

Staff Members Present: Director George H. Scheetz, Michele M. Martzel, and Joanne C. Zillman

Visitors Present: None

3. **Approve the Agenda**

Motion by Trustee Babcock to approve the agenda, as presented. Seconded by Trustee Jakubowski. All: Aye. The motion carried.

4. **Approve the Minutes:** Special Meeting, Tuesday, 11 January 2011

Trustee Jakubowski asked whether there were any changes to the minutes.

Motion by Trustee Babcock to approve the minutes of the special meeting, as presented. Seconded by Trustee Jakubowski. All: Aye. The motion carried.

5. **Frame for “Portrait of Abraham Lincoln” (1876)**

Director Scheetz reminded the Committee that its consensus (in January) was that the original treatment proposal for the frame was prohibitively expensive given the value of the frame.

Director Scheetz presented a summary of the documents included in the Committee packet, including information on the original frame; the appraisal, prepared by Gary M. Piattoni of Evanston, Illinois; and frame specifications.

Director Scheetz and Michele M. Martzel, the Library's Promotional Services coordinator, presented a summary of various framing options, including proposals from Hobby Lobby of Batavia, the Proud Fox Gallery of Geneva, and The Conservation Center of Chicago.

Discussion followed on various topics related to the framing options, including, in particular, a review of "closed corners" and conservation framing.

The consensus of the Committee was to accept the proposal from The Conservation Center of Chicago, Illinois, in the amount of \$540.00, to install the painting into an F3561 frame — that is, a three-inch wide profile with metal leaf finish, acanthus cover with laurel leaf design — to conservation standards.

Motion by Trustee Babcock to approve the proposal from the Conservation Center of Chicago, Illinois, to install the painting into the F3561 frame, as selected, in the amount of \$540.00, to complete the restoration and conservation of the "Portrait of Abraham Lincoln" (1876). Seconded by Trustee Jakubowski. All: Aye. The motion carried.

In response to a question from Director Scheetz, discussion followed on the Director's authority to spend, as approved by the Board of Library Trustees.

The consensus of the Committee was that Director Scheetz should proceed to authorize the Conservation Center of Chicago, Illinois, to complete the work, as presented.

6. **Comments from the Committee**

There were no additional comments by the Committee.

7. **Next Meetings or Events**

- a. *Daylight Saving Time Begins at 2:00 a.m. (2nd Sunday in March), Sunday, 13 March 2011*
- b. *Board of Library Trustees (Regular Meeting), Tuesday, 15 March 2011, 7:00 p.m., Elizabeth L. Hall Conference Room, Batavia Public Library*
- c. *129th Anniversary of the Board of Library Trustees of the Batavia Public Library (4 April 1882–2011), Monday, 4 April 2011*
- d. *130th Anniversary of the Batavia Public Library (5 April 1881–2011), Tuesday, 5 April 2011*
- e. *Consolidated Election Day (in odd-numbered years, the first Tuesday in April following the last day of Passover), Tuesday, 5 April 2011*
- f. ***Standing Committee on Outreach, Friday, 8 April 2011, 7:30 a.m., Elizabeth L. Hall Conference Room, Batavia Public Library***
- g. *Board of Library Trustees (Regular Meeting), Tuesday, 19 April 2011, 7:00 p.m., Elizabeth L. Hall Conference Room, Batavia Public Library*
- h. *National Library Week (54th Annual Observance), Sunday–Saturday, 10–16 April 2011 — to celebrate libraries and librarians and the pleasures and importance of reading, and to invite library use and support — 2011 Theme: Create your own story @ your library®*
- i. *Good Friday, Friday, 22 April 2011, Library Open*

j. *Easter, Sunday, 24 April 2011, Library Closed*

k. *Día = El día de los niños / El día de los libros (Children's Day / Book Day), Saturday, 30 April 2011 — a celebration of children, families, and reading; emphasizes the importance of advocating literacy for every child regardless of linguistic and cultural background*

8. **Adjournment**

Trustee Jakubowski declared the meeting adjourned at 6:29 p.m.

Respectfully submitted,

George H. Scheetz
Director