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AGENDA

Board of Trustees of the Batavia Public Library District

Regular Meeting

Tuesday • 17 May 2011 • 7:00 p.m.

Elizabeth L. Hall Conference Room • Batavia Public Library • 10 South Batavia Avenue • Batavia

1. **Call to Order**
2. **Pledge of Allegiance to the Flag**
3. **Call the Roll**

4. **Qualify Newly Elected Trustees (OFFICIAL OATH)**
5. **Organize Board of Library Trustees:**
 - a. **Report of the Special Committee on Nominations (Von Lunen)**
 - b. **Election of Officers (ACTION ITEM)**

6. **Comments from the Audience**

Comments are subject to the "Policy on Public Participation at Meetings and Other Communications," copies of which are available at meetings. Visitors are welcome to attend at any open meeting of the Board of Library Trustees.

7. **A closed session** for the following purposes:
 - a. "The selection of a person to fill a public office, ..., or the discipline, performance, or removal of the occupant of a public office," as authorized by 5 ILCS 120/2(c)(3)
 - b. "Litigation," as authorized by 5 ILCS 120/2(c)(11)

8. **Appointment of a Person to Fill a Public Office (ACTION ITEM)**
9. **Qualify Newly Appointed Trustees (OFFICIAL OATH)**

— CONTINUED —

STATEMENT OF MISSION: The mission of the Batavia Public Library is to provide and ensure access to materials and services to meet the lifelong learning needs of residents and organizations, as well as to create a welcoming place to gather, exchange ideas, and participate in cultural events.

10. **Approve the Consent Agenda (ACTION ITEM)**

Any Board member may request removal of item(s) to the regular agenda for further discussion, or the addition of item(s) from the regular agenda to the consent agenda.

a. **Minutes:**

- (1) Regular Meeting, Tuesday, 19 April 2011

b. **Expenditures:**

- (1) Expenditures (“Cash Disbursement Detail Report”): April 2011

c. **Other Action Items:**

- (1) An Ordinance Adopting a “Policy on Service to Non-Residents”: Ordinance 2011–002
 - (2) A Resolution Establishing a Policy on Compliance with Governmental Accounting Standard Board (GASB) Statement No. 54 (Standing Committee on Finance): RESOLUTION 2011–004
 - (3) Strategic Plan: Goals and Objectives / Projects for 2011–2012 (Standing Committee on Services)
 - (4) Biannual Review of Closed Sessions, as required by 5 ILCS 120/2.06(d) (Board Secretary)
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11. **Approve the Agenda**

12. **Financial Reports:** April 2011

- 2010–2011 Working Budget
- 2010–2011 Statement of Revenue and Expenditures (Annual Budget and Appropriation)
- 2010–2011 Investment Report

13. **Good News**

14. **Correspondence and Communications**

15. **Director’s and Librarians’ Reports:** April 2011

16. **President’s Report**

17. **Committee and Official Representative Reports:**

a. ~~Standing Committee on Facilities (Von Lunen)~~ — NO REPORT / NO MEETING IN MAY

b. Standing Committee on Finance (Sullivan)

- A Resolution Establishing a Policy on Compliance with Governmental Accounting Standards Board (GASB) Statement No. 54
- Group Medical Insurance
- Working Budget for 2011–2012

c. ~~Standing Committee on Outreach (Jakubowski)~~ — NO REPORT / NO MEETING IN MAY

d. Standing Committee on Services (Gibson)

- Agreement with Friends of the Batavia Public Library
- Strategic Plan: Objectives / Projects for Year Four (July 2011–June 2012)
- Performance Appraisal for Library Director

e. Batavia Public Library Foundation (Gibson)

f. ~~Friends of the Batavia Public Library (Babcock)~~ — NO REPORT / NO MEETING IN MAY

g. ~~Library Integrated Network Consortium (LINC) (Sullivan)~~ — NO REPORT / NO MEETING IN MAY

18. **Group Medical Insurance** (Standing Committee on Finance) (ACTION ITEM)
19. **Feasibility Study: Improvements to Water Street** (City of Batavia) (DISCUSSION and/or ACTION ITEM)
20. **Future Agenda Items** (REPORT)
21. **Comments from the Board**
22. **Next Meetings or Events:**
 - a. *Sunday before Memorial Day, Sunday, 29 May 2011, Library Closed*
 - b. *Memorial Day (last Monday in May), Monday, 30 May 2011, Library Closed*
 - c. *Summer Library Hours on Sunday Begin (1:00–4:00 p.m.), Sunday, 5 June 2011*
 - d. **Board of Library Trustees (Regular Meeting), Tuesday, 21 June 2011, 7:00 p.m., Elizabeth L. Hall Conference Room, Batavia Public Library**
 - e. *ALA Annual Conference (New Orleans), Thursday–Wednesday, 23–29 June 2011*
 - f. *Independence Day, Monday, 4 July 2011, Library Closed*
 - g. *Board of Library Trustees (Regular Meeting), Tuesday, 19 July 2011, 7:00 p.m., Elizabeth L. Hall Conference Room, Batavia Public Library*
 - h. *Board of Library Trustees (Regular Meeting), Tuesday, 16 August 2011, 7:00 p.m., Elizabeth L. Hall Conference Room, Batavia Public Library*
 - i. *Staff Development Day (4th Friday in August), Friday, 26 August 2011, Library Closed (Scheduled Work Day for All Employees)*
 - j. *Library Card Sign-Up Month, September 2011 — launched in 1987 as a national campaign: “every child should obtain a library card”*
 - k. *Sunday before Labor Day, Sunday, 4 September 2011, Library Closed*
 - l. *Labor Day (1st Monday in September), Monday, 5 September 2011, Library Closed*
 - m. *Regular Library Hours on Sunday Begin (12:00 noon – 5:00 p.m.), Sunday, 11 September 2011*
 - n. *Board of Library Trustees (Regular Meeting), Tuesday, 20 September 2011, 7:00 p.m., Elizabeth L. Hall Conference Room, Batavia Public Library*
23. **Adjournment**

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