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AGENDA

Board of Trustees of the Batavia Public Library District

Regular Meeting

Tuesday • 21 June 2011 • 7:00 p.m.

Elizabeth L. Hall Conference Room • Batavia Public Library • 10 South Batavia Avenue • Batavia

1. **Call to Order**
2. **Pledge of Allegiance to the Flag**
3. **Call the Roll**
4. **Comments from the Audience**

Comments are subject to the "Policy on Public Participation at Meetings and Other Communications," copies of which are available at meetings. Visitors are welcome to attend at any open meeting of the Board of Library Trustees.

5. **Approve the Consent Agenda (ACTION ITEM)**

Any Board member may request removal of item(s) to the regular agenda for further discussion, or the addition of item(s) from the regular agenda to the consent agenda.

- a. **Minutes:**

- (1) Regular Meeting, Tuesday, 17 May 2011

- b. **Expenditures:**

- (1) Expenditures ("Cash Disbursement Detail Report"): May 2011

- c. **Other Action Items:**

- (1) An Ordinance Specifying the Library Board's Regular Meeting Schedule for 2011–2012 (Standing Committee on Services): ORDINANCE 2011–003
- (2) An Ordinance Ascertaining Prevailing Wage (Standing Committee on Finance): ORDINANCE 2011–004
- (3) An Ordinance Transferring Accumulated Interest from the Bond & Interest Fund (Fund 24) to the Library Fund (Fund 10) (Standing Committee on Finance): ORDINANCE 2011–005

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STATEMENT OF MISSION: The mission of the Batavia Public Library is to provide and ensure access to materials and services to meet the lifelong learning needs of residents and organizations, as well as to create a welcoming place to gather, exchange ideas, and participate in cultural events.

- (4) An Ordinance Transferring Funds from the Library Fund (Fund 10) to the Special Reserve Fund (Fund 22) (Standing Committee on Finance): ORDINANCE 2011-006
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6. **Approve the Agenda**
 7. **Financial Reports:** May 2011
 - 2010–2011 Working Budget
 - 2010–2011 Statement of Revenue and Expenditures (Annual Budget and Appropriation)
 - 2010–2011 Investment Report
 8. **Good News**
 9. **Correspondence and Communications**
 10. **Director’s and Librarians’ Reports:** May 2011
 11. **President’s Report**
 12. **Committee and Official Representative Reports:**
 - a. Standing Committee on Facilities (Gibson)
 - b. Standing Committee on Finance (Von Lunen)
 - c. Standing Committee on Outreach (Jakubowski) — NO REPORT / NO MEETING IN JUNE
 - d. Standing Committee on Services (Sullivan) — NO REPORT / NO MEETING IN JUNE
 - e. Batavia Public Library Foundation (Sullivan)
 - f. Friends of the Batavia Public Library (Babcock)
 - g. Library Integrated Network Consortium (LINC) (Gibson)
 13. **Capital Improvements Plan: Security System (Master Plan: Phase 3–B–7)** (Standing Committee on Facilities) (ACTION ITEM)
 14. **Budget Issues** (Standing Committees on Finance):
 - a. **Working Budget for 2011–2012** (ACTION ITEM) MOTION
 - b. **Tentative Form of “An Ordinance Approving and Adopting the Annual Budget and Appropriation for Library Purposes for Fiscal Year 2011–2012”** (REPORT)
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15. **A closed session** for the following purposes:
 - a. “The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body,” as authorized by 5 ILCS 120/2(c)(1)
 - b. “Litigation,” as authorized by 5 ILCS 120/2(c)(11)
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16. **Future Agenda Items** (REPORT)
 17. **Comments from the Board**
 18. **Next Meetings or Events:**
 - a. *ALA Annual Conference (New Orleans), Thursday–Wednesday, 23–29 June 2011*
 - b. *Independence Day, Monday, 4 July 2011, Library Closed*
 - c. *Board of Library Trustees (Regular Meeting), Tuesday, 19 July 2011, 7:00 p.m., Elizabeth L. Hall Conference Room, Batavia Public Library*

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- d. *Board of Library Trustees (Regular Meeting), Tuesday, 16 August 2011, 7:00 p.m., Elizabeth L. Hall Conference Room, Batavia Public Library*
- e. *Staff Development Day (4th Friday in August), Friday, 26 August 2011, Library Closed (Scheduled Work Day for All Employees)*
- f. *Library Card Sign-Up Month, September 2011 — launched in 1987 as a national campaign: “every child should obtain a library card”*
- g. *Sunday before Labor Day, Sunday, 4 September 2011, Library Closed*
- h. *Labor Day (1st Monday in September), Monday, 5 September 2011, Library Closed*
- i. *Regular Library Hours on Sunday Begin (12:00 noon – 5:00 p.m.), Sunday, 11 September 2011*
- j. *Board of Library Trustees (Regular Meeting), Tuesday, 20 September 2011, 7:00 p.m., Elizabeth L. Hall Conference Room, Batavia Public Library*

19. **Adjournment**

