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AGENDA

Board of Trustees of the Batavia Public Library District

Regular Meeting

Tuesday • 19 July 2011

Immediately Following the Public Hearing at 7:00 p.m.

Elizabeth L. Hall Conference Room • Batavia Public Library • 10 South Batavia Avenue • Batavia

1. **Call to Order**
2. **Pledge of Allegiance to the Flag**
3. **Call the Roll**
4. **Comments from the Audience**

Comments are subject to the "Policy on Public Participation at Meetings and Other Communications," copies of which are available at meetings. Visitors are welcome to attend at any open meeting of the Board of Library Trustees.

5. **Approve the Consent Agenda (ACTION ITEM)**

Any Board member may request removal of item(s) to the regular agenda for further discussion, or the addition of item(s) from the regular agenda to the consent agenda.

a. **Minutes:**

- (1) Closed Session, Tuesday, 17 May 2011
- (2) Regular Meeting, Tuesday, 21 June 2011

b. **Expenditures:**

- (1) Expenditures ("Cash Disbursement Detail Report"): June 2011

c. **Other Action Items:**

- (1) An Ordinance Approving and Adopting the Annual Budget and Appropriation for Library Purposes for the Fiscal Year Beginning 1 July 2011 and Ending 30 June 2012: ORDINANCE 2011-007
 - (2) A Resolution Approving and Authorizing the Library Director to Execute the "ILLINET / OCLC Services Program Renewal Agreement, Fiscal Year 2012" (Illinois State Library): Resolution 2011-005
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6. **Approve the Agenda**

STATEMENT OF MISSION: The mission of the Batavia Public Library is to provide and ensure access to materials and services to meet the lifelong learning needs of residents and organizations, as well as to create a welcoming place to gather, exchange ideas, and participate in cultural events.

7. **Financial Reports:** June 2011
 - 2010–2011 Working Budget
 - 2010–2011 Statement of Revenue and Expenditures (Annual Budget and Appropriation)
 - 2010–2011 Investment Report
8. **Good News**
9. **Correspondence and Communications**
10. **Director’s and Librarians’ Reports:** June 2011
11. **President’s Report**
 - Appoint two (2) trustees (other than Secretary) to perform audit of Secretary’s records on or before September 1, as required by 75 ILCS 16 / 30–65 (c)
12. **Committee and Official Representative Reports:**
 - a. ~~Standing Committee on Facilities (Von Lunen)~~ — NO REPORT / NO MEETING IN JULY
 - b. ~~Standing Committee on Finance (Sullivan)~~ — NO REPORT / NO MEETING IN JULY
 - c. ~~Standing Committee on Outreach (Jakubowski)~~ — NO REPORT / NO MEETING IN JULY
 - d. ~~Standing Committee on Services (Gibson)~~ — NO REPORT / NO MEETING IN JULY
 - e. ~~Batavia Public Library Foundation (Gibson)~~ — NO REPORT / NO MEETING IN JULY
 - f. Friends of the Batavia Public Library (Babcock)
 - g. ~~Library Integrated Network Consortium (LINC) (Von Lunen)~~ — NO REPORT / NO MEETING IN JULY
13. **Job Description: Library Assistant (Digital Services)** (Standing Committee on Services) (ACTION ITEM)
14. **Group Dental Insurance** (Standing Committee on Finance) (ACTION ITEM)
15. **Future Agenda Items** (REPORT)
16. **Comments from the Board**
17. **Next Meetings or Events:**
 - a. *Board of Library Trustees (Regular Meeting), Tuesday, 16 August 2011, 7:00 p.m., Elizabeth L. Hall Conference Room, Batavia Public Library*
 - b. *Staff Development Day (4th Friday in August), Friday, 26 August 2011, Library Closed (Scheduled Work Day for All Employees)*
 - c. *Library Card Sign-Up Month, September 2011 — launched in 1987 as a national campaign: “every child should obtain a library card”*
 - d. *Sunday before Labor Day, Sunday, 4 September 2011, Library Closed*
 - e. *Labor Day (1st Monday in September), Monday, 5 September 2011, Library Closed*
 - f. *Regular Library Hours on Sunday Begin (12:00 noon–5:00 p.m.), Sunday, 11 September 2011*
 - g. *Board of Library Trustees (Regular Meeting), Tuesday, 20 September 2011, 7:00 p.m., Elizabeth L. Hall Conference Room, Batavia Public Library*
 - h. *Banned Books Week — Celebrating the Freedom to Read (since 1982), Saturday–Saturday, 24 September–1 October 2011 [Note: An eight-day week!]*
 - i. *Columbus Day (Observed) (2nd Monday in October), Monday, 10 October 2011, Library Open*
 - j. *Teen Read Week™ (3rd week in October), Sunday–Saturday, 16–22 October 2011 — launched in 1998 to encourage young adults to read for sheer pleasure as well as learning — 2011 Theme: Picture It @ your library®*
 - k. *ILA Annual Conference (Rosemont — Donald E. Stephens Convention Center), Tuesday–Friday, 18–21 October 2011*
18. **Adjournment**