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AGENDA

Standing Committee on Services • Board of Trustees • Batavia Public Library District

Special Meeting

Thursday • 4 August 2011 • 2:30 p.m.

Elizabeth L. Hall Conference Room • Batavia Public Library • 10 South Batavia Avenue • Batavia

1. **Call to Order**
2. **Call the Roll**
3. **Approve the Agenda**
4. **Approve the Minutes:** Special Meeting, Tuesday, 3 May 2011
5. **Regular Meeting Schedule for 2010–2011** (DISCUSSION and/or ACTION ITEM)
6. **Policy on Acceptable Use of Social Media for Library Employees** (ACTION ITEM)
7. **10 South Coffee House:**
 - a. **Lease** (DISCUSSION and/or ACTION ITEM)
 - b. **Ceiling Fans** (DISCUSSION ITEM)
8. **Library Director's Goals for 2011–2012:**
 - a. **A closed session** for “The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body,” as authorized by 5 ILCS 120/2(c)(1)
 - b. **Library Director's Goals for 2011–2012** (ACTION ITEM)
9. **Future Agenda Items** (REPORT)
 - Food for Fines
 - Batavia Access Television, Inc. (BATV): Official Representative
 - How to Register for a Library Card
 - An Agreement by and between the Batavia Public Library District and the Friends of the Batavia Public Library
10. **Comments from the Committee**

— CONTINUED —

STATEMENT OF MISSION: The mission of the Batavia Public Library is to provide and ensure access to materials and services to meet the lifelong learning needs of residents and organizations, as well as to create a welcoming place to gather, exchange ideas, and participate in cultural events.

11. **Next Meetings or Events**

- a. *Board of Library Trustees (Regular Meeting), Tuesday, 16 August 2011, 7:00 p.m., Elizabeth L. Hall Conference Room, Batavia Public Library*
- b. *Staff Development Day (4th Friday in August), Friday, 26 August 2011, Library Closed (Scheduled Work Day for All Employees)*
- c. *Library Card Sign-Up Month, September 2011 — launched in 1987 as a national campaign: “every child should obtain a library card”*
- d. *Sunday before Labor Day, Sunday, 4 September 2011, Library Closed*
- e. *Labor Day (1st Monday in September), Monday, 5 September 2011, Library Closed*
- f. ***Standing Committee on Services, Thursday, 8 September 2011, 6:30 p.m., Elizabeth L. Hall Conference Room, Batavia Public Library***
- g. *Regular Library Hours on Sunday Begin (12:00 noon–5:00 p.m.), Sunday, 11 September 2011*
- h. *Board of Library Trustees (Regular Meeting), Tuesday, 20 September 2011, 7:00 p.m., Elizabeth L. Hall Conference Room, Batavia Public Library*
- i. *Banned Books Week — Celebrating the Freedom to Read (since 1982), Saturday–Saturday, 24 September–1 October 2011 [Note: An eight-day week!]*
- j. *Columbus Day (Observed) (2nd Monday in October), Monday, 10 October 2011, Library Open*
- k. *Teen Read Week™ (3rd week in October), Sunday–Saturday, 16–22 October 2011 — launched in 1998 to encourage young adults to read for sheer pleasure as well as learning — 2011 Theme: Picture It @ your library®*
- l. *Board of Library Trustees (Regular Meeting), Tuesday, 18 October 2011, 7:00 p.m., Elizabeth L. Hall Conference Room, Batavia Public Library*
- m. *ILA Annual Conference (Rosemont), Tuesday–Thursday, 18–20 October 2011*

12. **Adjournment**

