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## AGENDA

### Board of Trustees of the Batavia Public Library District

#### *Regular Meeting*

Tuesday • 20 September 2011 • 7:00 p.m.

Elizabeth L. Hall Conference Room • Batavia Public Library • 10 South Batavia Avenue • Batavia

1. **Call to Order**
2. **Pledge of Allegiance to the Flag**
3. **Call the Roll**
4. **Comments from the Audience**

*Comments are subject to the "Policy on Public Participation at Meetings and Other Communications," copies of which are available at meetings. Visitors are welcome to attend at any open meeting of the Board of Library Trustees.*

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5. **Approve the Consent Agenda (ACTION ITEM)**

*Any Board member may request removal of item(s) to the regular agenda for further discussion, or the addition of item(s) from the regular agenda to the consent agenda.*

- a. **Minutes:**

- (1) Regular Meeting, Tuesday, 16 August 2011

- b. **Expenditures:**

- (1) Expenditures ("Cash Disbursement Detail Report"): August 2011

- c. **Other Action Items:**

- (1) A Resolution Approving and Authorizing the Library Director to Execute an Application for a 2011–2012 Per Capita Grant (Illinois State Library): RESOLUTION 2011–007
- (2) Working Budget for 2011–2012: Amendment No. 1 (Standing Committee on Finance)
- (3) Policy on Acceptable Use of Social Media for Library Employees (Standing Committee on Services)
- (4) Policy on Acceptable Use of Social Media for Library Users (Standing Committee on Services)
- (5) Appointment of Official Representative to the Board of Directors of Batavia Access Television, Inc. (Standing Committee on Services)

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6. **Approve the Agenda**

STATEMENT OF MISSION: The mission of the Batavia Public Library is to provide and ensure access to materials and services to meet the lifelong learning needs of residents and organizations, as well as to create a welcoming place to gather, exchange ideas, and participate in cultural events.

7. **Financial Reports:** August 2011
    - ~~2011–2012 Working Budget~~ — NO REPORT / FIRST REPORT FOLLOWING 1ST QUARTER
    - 2011–2012 Statement of Revenue and Expenditures (Annual Budget and Appropriation)
    - 2011–2012 Investment Report
  8. **Good News**
  9. **Correspondence and Communications**
  10. **Director’s and Librarians’ Reports:** August 2011
  11. **President’s Report**
  12. **Committee and Official Representative Reports:**
    - a. ~~Standing Committee on Facilities (Gibson)~~ — NO REPORT / NO MEETING IN SEPTEMBER
    - b. Standing Committee on Finance (Von Lunen)
    - c. ~~Standing Committee on Outreach (Jakubowski)~~ — NO REPORT / NO MEETING IN SEPTEMBER
    - d. Standing Committee on Services (Sullivan)
    - e. Batavia Public Library Foundation (Sullivan)
    - f. Friends of the Batavia Public Library (Babcock)
    - g. Library Integrated Network Consortium (LINC) (Gibson; Von Lunen, alternate representative)
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13. **A closed session** for “Litigation,” as authorized by 5 ILCS 120/2(c)(11)
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14. **Future Agenda Items (REPORT)**
  15. **Comments from the Board**
  16. **Next Meetings or Events:**
    - a. *Banned Books Week — Celebrating the Freedom to Read (since 1982), Saturday–Saturday, 24 September–1 October 2011 [Note: An eight-day week!]*
    - b. *Columbus Day (Observed) (2nd Monday in October), Monday, 10 October 2011, Library Open*
    - c. *Teen Read Week™ (3rd week in October), Sunday–Saturday, 16–22 October 2011 — launched in 1998 to encourage young adults to read for sheer pleasure as well as learning — 2011 Theme: Picture It @ your library®*
    - d. *ILA Annual Conference (Rosemont — Donald E. Stephens Convention Center), Tuesday–Friday, 18–21 October 2011*
    - e. ***Board of Library Trustees (Regular Meeting), Tuesday, 18 October 2011, 7:00 p.m., Elizabeth L. Hall Conference Room, Batavia Public Library***
    - f. *Daylight Saving Time Ends (Standard Time Resumes) at 2:00 a.m. (1st Sunday in November), Sunday, 6 November 2011*
    - g. *Veterans Day, Friday, 11 November 2011, Library Open*
    - h. *National Gaming Day, Saturday, 12 November 2011 — launched in 2008 to focus on the social and recreational side of gaming*
    - i. *Thanksgiving Eve, Wednesday, 23 November 2011, Library Closed at 5:00 p.m.*
    - j. *Thanksgiving (4th Thursday in November), Thursday, 24 November 2011, Library Closed*
    - k. *Day after Thanksgiving, Friday, 25 November 2011, Library Open*
  17. **Adjournment**

