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## AGENDA

### Board of Trustees of the Batavia Public Library District

#### *Regular Meeting*

Tuesday • 15 November 2011

Immediately Following the Public Hearing at 7:00 p.m.

Elizabeth L. Hall Conference Room • Batavia Public Library • 10 South Batavia Avenue • Batavia

1. **Call to Order**
2. **Pledge of Allegiance to the Flag**
3. **Call the Roll**
4. **Comments from the Audience**

*Comments are subject to the "Policy on Public Participation at Meetings and Other Communications," copies of which are available at meetings. Visitors are welcome to attend at any open meeting of the Board of Library Trustees.*

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5. **Interview Candidates for Public Office**

A closed session for "The selection of a person to fill a public office, . . . , or the discipline, performance, or removal of the occupant of a public office," as authorized by 5 ILCS 120/2(c)(3)

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6. **Appointment of a Person to Fill a Public Office (ACTION ITEM)**
  7. **Qualify Newly Appointed Trustees (OFFICIAL OATH)**
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8. **Approve the Consent Agenda (ACTION ITEM)**

*Any Board member may request removal of item(s) to the regular agenda for further discussion, or the addition of item(s) from the regular agenda to the consent agenda.*

a. **Minutes:**

- (1) Regular Meeting, Tuesday, 18 October 2011

b. **Expenditures:**

- (1) Expenditures ("Cash Disbursement Detail Report"): October 2011

— CONTINUED —

STATEMENT OF MISSION: The mission of the Batavia Public Library is to provide and ensure access to materials and services to meet the lifelong learning needs of residents and organizations, as well as to create a welcoming place to gather, exchange ideas, and participate in cultural events.

c. **Other Action Items:**

- (1) An Ordinance Levying the Annual Taxes for Library Purposes in the Batavia Public Library District, in the Counties of Kane and DuPage, Illinois, for the Fiscal Year 2011–2012 (Standing Committee on Finance): ORDINANCE 2011–009
  - (2) An Ordinance Revising the Regular Meeting Schedule for 2011–2012 (Standing Committee on Services): ORDINANCE 2011–010
  - (3) A Resolution to Cast a Ballot in the 2011 Election of Executive Trustee of the Illinois Municipal Retirement Fund (Standing Committee on Services): RESOLUTION 2011–010
  - (4) Biannual Review of Closed Sessions, as required by 5 ILCS 120/2.06(d) (Board Secretary)
  - (5) HVAC Control System (Standing Committee on Facilities)
  - (6) Budget for the Library Integrated Network Consortium (LINC) for 2012–2013
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9. **Approve the Agenda**

10. **Financial Reports:** October 2011

- 2011–2012 Working Budget
- 2011–2012 Statement of Revenue and Expenditures (Annual Budget and Appropriation)
- 2011–2012 Investment Report

11. **Good News**

12. **Correspondence and Communications**

13. **Director's and Librarians' Reports:** October 2011

14. **President's Report**

- Appoint three (3) Trustees to serve on the Special Committee on Library Leaders

15. **Committee and Official Representative Reports:**

- a. Standing Committee on Facilities (Gibson)
- b. Standing Committee on Finance (Von Lunen) — NO REPORT / NO MEETING IN NOVEMBER
- c. Standing Committee on Outreach (Jakubowski) — NO REPORT / NO MEETING IN NOVEMBER
- d. Standing Committee on Services (Sullivan)
- e. Batavia Public Library Foundation (Sullivan) — NO REPORT / NO MEETING IN NOVEMBER
- f. Friends of the Batavia Public Library (Babcock)
- g. Library Integrated Network Consortium (LINC) (Gibson; Von Lunen, alternate representative)

16. **Future Agenda Items (REPORT)**

17. **Comments from the Board**

18. **Next Meetings or Events:**

- a. *Veterans Day, Friday, 11 November 2011, Library Open*
- b. *National Gaming Day, Saturday, 12 November 2011 — launched in 2008 to focus on the social and recreational side of gaming*
- c. *Thanksgiving Eve, Wednesday, 23 November 2011, Library Closed at 5:00 p.m.*
- d. *Thanksgiving (4th Thursday in November), Thursday, 24 November 2011, Library Closed*
- e. *Day after Thanksgiving, Friday, 25 November 2011, Library Open*
- f. ~~*Board of Library Trustees (Regular Meeting), Tuesday, 20 December 2011, 7:00 p.m., Elizabeth L. Hall Conference Room, Batavia Public Library — No Meeting*~~

- g. *Observance of Christmas Eve, Friday, 23 December 2011, Library Open (Floating Holiday; Paid Holiday for Christmas Eve)*
- h. *Christmas Eve (Observance of Christmas), Saturday, 24 December 2011, Library Closed (Not a Paid Holiday)*
- i. *Christmas, Sunday, 25 December 2011, Library Closed (Not a Paid Holiday)*
- j. *Observance of Christmas, Monday, 26 December 2011, Library Closed (Paid Holiday)*
- k. *Observance of New Year's Eve, Friday, 30 December 2011, Library Open (Floating Holiday; Paid Holiday for New Year's Eve)*
- l. *New Year's Eve, Saturday, 31 December 2011, Library Closed at 12:00 noon (Not a Paid Holiday)*
- m. *New Year's Day, Sunday, 1 January 2012, Library Closed (Not a Paid Holiday)*
- n. *Observance of New Year's Day, Monday, 2 January 2012, Library Closed (Paid Holiday)*
- o. *ALA Midwinter Meeting (Dallas), Friday–Tuesday, 20–24 January 2012*
- p. *Birthday of Martin Luther King, Jr. (Observed) (3rd Monday in January), Monday, 16 January 2012, Library Open (Not a Paid Holiday)*
- q. *Board of Library Trustees (Regular Meeting), Tuesday, 17 January 2012, 7:00 p.m., Elizabeth L. Hall Conference Room, Batavia Public Library*

19. **Adjournment**

