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AGENDA

Board of Trustees of the Batavia Public Library District

Regular Meeting

Tuesday • 17 January 2012 • 7:00 p.m.

Elizabeth L. Hall Conference Room • Batavia Public Library • 10 South Batavia Avenue • Batavia

1. **Call to Order**
2. **Pledge of Allegiance to the Flag**
3. **Call the Roll**
4. **Introduction of New Trustee**
5. **Comments from the Audience**

Comments are subject to the "Policy on Public Participation at Meetings and Other Communications," copies of which are available at meetings. Visitors are welcome to attend at any open meeting of the Board of Library Trustees.

6. **Approve the Consent Agenda (ACTION ITEM)**

Any Board member may request removal of item(s) to the regular agenda for further discussion, or the addition of item(s) from the regular agenda to the consent agenda.

- a. **Minutes:**

- (1) Public Hearing, Tuesday, 15 November 2011
- (2) Regular Meeting, Tuesday, 15 November 2011
- (3) Closed Session, Tuesday, 15 November 2011
- (4) Special Meeting, Tuesday, 6 December 2011
- (5) Closed Session, Tuesday, 6 December 2011

- b. **Expenditures:**

- (1) Expenditures ("Cash Disbursement Detail Report"): November–December 2011

— CONTINUED —

STATEMENT OF MISSION: The mission of the Batavia Public Library is to provide and ensure access to materials and services to meet the lifelong learning needs of residents and organizations, as well as to create a welcoming place to gather, exchange ideas, and participate in cultural events.

c. **Other Action Items:**

- (1) An Ordinance Abating the Tax hereto Levied for the Year 2011 to Pay the Principal of and Interest on General Obligation Library Bonds, Series 1998, and General Obligation Library Bonds, Series 1999, of the Batavia Public Library District, Kane and DuPage Counties, Illinois: ORDINANCE 2012-001
 - (2) A Resolution Recognizing and Honoring Marilyn B. Robinson as a Library Leader (Special Committee on Library Leaders): RESOLUTION 2012-001
 - (3) Technology Plan for 2012-2015 (Standing Committee on Facilities)
 - (4) Purge of Patron Records: Initial (One-Time) Purge of Patron Records (Standing Committee on Finance)
 - (5) Purge of Patron Records: Recurring Purge of Patron Records (Standing Committee on Finance)
 - (6) Food for Fines (Standing Committee on Services)
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7. **Approve the Agenda**

8. **Financial Reports:** November-December 2011

- 2011-2012 Working Budget
- 2011-2012 Statement of Revenue and Expenditures (Annual Budget and Appropriation)
- 2011-2012 Investment Report

9. **Good News**

10. **Correspondence and Communications**

11. **Director's and Librarians' Reports:** November-December 2011

12. **President's Report**

- New Committee Appointments
- Ten Years at 10 South Batavia Avenue, Friday, 27 January 2012, 9:00 AM-5:00 PM

13. **Committee and Official Representative Reports:**

- a. Special Committee on Library Leaders (Jakubowski)
- b. Standing Committee on Facilities (Gibson)
- c. Standing Committee on Finance (Von Lunen)
- d. Standing Committee on Outreach (Jakubowski) — NO REPORT / NO MEETING IN JANUARY
- e. Standing Committee on Services (Sullivan)
- f. Batavia Public Library Foundation (Sullivan)
- g. Friends of the Batavia Public Library (Babcock)
- h. Library Integrated Network Consortium (LINC) (Gibson; Von Lunen, alternate representative)

14. **Audit Services** (Standing Committee on Finance) (ACTION ITEM)

15. **Security System: Master Plan: Phase 3-B-7** (Standing Committee on Facilities) (ACTION ITEM)

16. **Future Agenda Items** (REPORT)

17. **Comments from the Board**

18. **Next Meetings or Events:**

- a. *Birthdays of Martin Luther King, Jr. (Observed) (3rd Monday in January), Monday, 16 January 2012, Library Open (Not a Paid Holiday)*
- b. *ALA Midwinter Meeting (Dallas), Friday-Tuesday, 20-24 January 2012*
- c. *Ten Years at 10 South Batavia Avenue, Friday, 27 January 2012*

- d. *Batavia Chamber of Commerce Annual Awards Dinner, Saturday, 28 January 2012, Lincoln Inn & Banquets*
- e. *Lincoln's Birthday, Sunday, 12 February 2012, Library Open (Not a Paid Holiday)*
- f. *Washington's Birthday (Observed) (3rd Monday in February) — official name (5 U.S. Code 6103); also known as Presidents Day — Monday, 20 February 2012, Library Open (Not a Paid Holiday)*
- g. ***Board of Library Trustees (Regular Meeting), Tuesday, 21 February 2012, 7:00 p.m., Elizabeth L. Hall Conference Room, Batavia Public Library***
- h. *Daylight Saving Time Begins at 2:00 a.m. (2nd Sunday in March), Sunday, 11 March 2012*
- i. *PLA 14th Biennial National Conference (Philadelphia), Tuesday–Saturday, 13–17 March 2012*
- j. *Freedom of Information Day, Friday, 16 March 2012 — annual event on or near March 16, the birthday of James Madison, who is widely regarded as the Father of the Constitution and the foremost advocate for openness in government*
- k. *Board of Library Trustees (Regular Meeting), Tuesday, 20 March 2012, 7:00 p.m., Elizabeth L. Hall Conference Room, Batavia Public Library*
- l. *129th Anniversary of the Board of Library Trustees of the Batavia Public Library (4 April 1882–2012), Wednesday, 4 April 2012*
- m. *130th Anniversary of the Batavia Public Library (5 April 1881–2012), Thursday, 5 April 2012*
- n. *Good Friday, Friday, 6 April 2012 — Library Open (Not a Paid Holiday)*
- o. *Easter, Sunday, 8 April 2012 — Library Closed (Not a Paid Holiday)*
- p. *National Library Week (55th Annual Observance), Sunday–Saturday, 8–14 April 2012 — to celebrate libraries and librarians and the pleasures and importance of reading, and to invite library use and support — 2012 Theme: You belong @ your library®*
- q. *Board of Library Trustees (Regular Meeting), Tuesday, 17 April 2012, 7:00 p.m., Elizabeth L. Hall Conference Room, Batavia Public Library*
- r. *World Book Night, Monday, 23 April 2012 — a night of giving the joy of reading — April 23 is UNESCO World Book Day, an international event to promote reading and publishing, the date of which was inspired by Shakespeare and Cervantes, both of whom died on 23 April 1616 (St. George's Day) — inaugural event in 2012*
- s. *Día = El día de los niños / El día de los libros (Children's Day / Book Day), Monday, 30 April 2012 — a celebration of children, families, and reading; emphasizes the importance of advocating literacy for every child regardless of linguistic and cultural background*

19. **Adjournment**

